

## **ANNUAL COUNCIL**

**24 May 2016**

Present: Councillor K Hastrick (Chairman) and D Walford (Chairman)  
Councillor J Dhindsa (Vice-Chair)  
Councillors D Thornhill, D Barks, S Bashir, N Bell, S Bolton,  
S Cavinder, K Collett, J Connal, K Crout, A Dychton, J Fahmy,  
A Grimston, M Hofman, J Johnson, S Johnson, A Joynes, P Kent,  
Ahsan Khan, Asif Khan, R Laird, J Maestas, R Martins,  
B Mauthoor, M Mills, A Rindl, G Saffery, D Scudder, N Shah,  
I Sharpe, N Steele, P Taylor, M Turmaine, M Watkin and  
T Williams

Also present: Mavis Tyrwhitt and Norman Tyrwhitt

Officers: Managing Director  
Head of Democracy and Governance  
Corporate and External Communications Section Head  
Democratic Services Manager  
Member Development and Civic Officer  
Mayor's Political Assistant  
Committee and Scrutiny Support Officer  
Committee and Scrutiny Officer

### **1 Election of Chairman**

It was moved by Councillor Taylor and seconded by Councillor S Johnson:

“That Councillor Darren Walford be elected Chairman for the Municipal Year 2016/17”.

The motion on being put to the meeting was declared to be CARRIED.

RESOLVED –

that Councillor Darren Walford be elected Chairman for the Municipal Year 2016/17.

The Chairman made and delivered the declaration of acceptance of office according to law.

## **2 Election of Vice-Chairman**

It was moved by the Chairman, Councillor Walford and seconded by Councillor Bell:

“That Councillor Jagtar Singh Dhindsa be elected Vice Chairman for the Municipal Year 2016/17.”

The motion on being put to the meeting was declared to be CARRIED.

RESOLVED –

that Councillor Jagtar Singh Dhindsa be elected Vice Chairman for the Municipal Year 2016/17.

The Managing Director then confirmed the appointment of Mrs Tanya Walford as the Chairman’s Consort and Mrs Rajinder Kaur Dhindsa as the Vice Chairman’s Consort.

The Chairman congratulated all councillors who had been re-elected and welcomed the new councillors, Councillors David Barks, Stephen Cavinder, Aga Dychton, Joe Fahmy, Amanda Grimston, Jane Johnson, Paddy Kent, Ahsan Khan, Robbie Laird, Joanna Maestas, Glen Saffery and Nikki Steele.

## **3 Apologies for Absence**

There were no apologies for absence.

## **4 Disclosure of Interests**

There were no disclosures of interest.

## **5 Minutes**

The minutes of the meeting held on 16 March 2016 were submitted and signed.

6 **Official Announcements**

**Annual Scrutiny Survey**

The Chairman informed Council that the annual scrutiny survey would be emailed to all councillors shortly. He asked members to complete the online survey by 10 June 2016.

**Members' Registers of Interests**

The Chairman reminded all councillors that they needed to complete their register of interests. He asked that the outstanding forms were returned to the Head of Democracy and Governance by Friday 3 June. Those members who had not completed their form would find one at their place in the Council Chamber.

7 **Questions by Members of the Council under Council Procedure Rule 10.0**

No questions had been received.

8 **Petitions Presented under Council Procedure Rule 12.0**

No petitions had been received.

9 **Business Especially Brought Forward by the Chairman or the Head of Paid Service which in the Opinion of the Chairman Should be Considered as a Matter of Urgency**

There was no urgent business.

10 **Motions Submitted Under Council Procedure Rule 13.0**

No motions had been submitted.

11 **Notice of Constitution of Political Groups**

The Democratic Services Manager reported receipt of notice under the Local Government (Committees and Political Groups) Regulations 1990 and Council

Procedure Rule 24.0 about the formation of political groups. The political group details were as follows:

**Liberal Democrat Group**

Leader	Councillor Peter Taylor
Deputy Leader	Councillor Keith Crout
Group Secretary	Councillor Stephen Bolton

Group Members	Mayor Thornhill and Councillors Barks, Bolton, Cavinder, Collett, Crout, Dychton, Fahmy, Grimston, Hastrick, Hofman, J Johnson, S Johnson, Kent, Laird, Maestas, Martins, Rindl, Saffery, Scudder, Sharpe, Steele, Taylor, Watkin, Walford and Williams
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**Labour Group**

Leader	Councillor Nigel Bell
Deputy Leader	Councillor Jagtar Singh Dhindsa
Group Secretary	Councillor Asif Khan

Group Members	Councillors Bashir, Bell, Connal, Dhindsa, Joynes, Ahsan Khan, Asif Khan, Mauthoor, Mills, Shah and Turmaine
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**12 Notification to Council of Members of the Cabinet and Portfolio Holders**

Council received a report of the Mayor setting out details of the Deputy Mayor, Members of the Cabinet and Portfolio Holders and their responsibilities.

RESOLVED –

that the appointments made by the Mayor be noted.

**13 Executive Scheme of Delegation**

Council received a report of the Democratic Services Manager informing members that the Mayor had approved the Executive Scheme of Delegation with no changes from that currently set out in the Constitution apart from the relevant Portfolio Holder who has delegated authority.

RESOLVED –

that the unchanged Executive Scheme of Delegation, apart from the relevant Portfolio Holder who has delegated authority, approved by the Mayor be noted.

**14 Programme of Meetings**

Council received a report of the Democratic Services Manager and the programme of ordinary meetings of the Council for the Municipal Year 2016/17, which had been printed separately. All Members had been consulted on the dates and given an opportunity to comment.

It was noted that the Licensing Committee due to take place on 28 June would be cancelled due to a lack of business.

RESOLVED –

that the timetable of meetings for 2016/17 circulated separately be adopted with the deletion of the meeting of the Licensing Committee on 28 June 2016.

**15 Establishment of Committees and Appointment of Chairs and Vice Chairs**

Council received a report of the Democratic Services Manager requesting

- a) that Council unanimously agrees that the Standards Committee is not politically balanced;
- b) that Council agrees the establishment of politically balanced committees as set out in paragraph 3.1 of the report;
- c) that Council agrees the establishment of non politically balanced committees as set out in paragraph 3.1.2 of the report;
- d) that Council agrees the appointment of Members to politically balanced committees as set out in paragraph 3.2.1 of the report.
- e) that Council agrees appointments to non politically balanced committees as set out in paragraphs 3.3 of the report.
- f) that Council appoints Chairs and Vice-Chairs to committees listed in paragraphs 3.1 and 3.1.2 of the report.

The Chairman advised that an amended Appendix A, committee membership nominations, had been circulated round the Council Chamber. This was following an amendment to the Liberal Democrat nominations to the Licensing Committee.

### **Major Projects Board**

The Chairman informed Council that there had been an under subscription of one seat on Major Projects Board. He asked for any nominations for the remaining seat.

Councillor Asif Khan nominated Councillor Mauthoor, which was seconded by Councillor Joynes.

On being put to Council this was AGREED.

### **Constitution Working Party**

The Chairman advised Council that there was an under subscription of two seats on Constitution Working Party. He asked for any nominations for the remaining seats.

Councillor Asif Khan nominated Councillor Joynes and Councillor Bell nominated Councillor Asif Khan. Councillor Dhindsa seconded both nominations.

On being put to Council the nominations were AGREED.

### **Planning Policy Advisory Group**

The Chairman informed Council that there was an under subscription of one seat on Planning Policy Advisory Group. He asked for nominations for the remaining seat.

Councillor Asif Khan nominated Councillor Shah, which was seconded by Councillor Dhindsa.

On being put to Council the nomination was AGREED.

### **Member Development Group**

The Chairman notified Council that there was an under subscription of two seats on Member Development Group. He asked for any nominations for the remaining seats.

Councillor Asif Khan nominated Councillor Connal, which was seconded by Councillor Mauthoor.

On being put to Council this nomination was AGREED.

Councillor Taylor nominated Councillor Grimston, which was seconded by Councillor Williams.

On being put to Council this nomination was AGREED.

### **Housing Policy Advisory Group**

The Chairman advised that there was an under subscription of one seat on Housing Policy Advisory Group. He asked for any nominations for the remaining seat.

Councillor Asif Khan nominated Councillor Ahsan Khan, which was seconded by Councillor Dhindsa.

On being put to Council the nomination was AGREED.

### **Chairs and Vice-Chairs**

#### **Budget Panel – Appointment of Chair**

The Chairman requested nominations for the position of Chair of Budget Panel from the opposition. He reminded Council that the Chair had to be a member of Overview and Scrutiny Committee.

Councillor Bell nominated Councillor Asif Khan, which was seconded by Councillor Dhindsa.

On being put to Council the nomination was AGREED.

#### **Overview and Scrutiny Committee – Appointment of Vice-Chair**

The Chairman asked for nominations to the position of Vice-Chair of Overview and Scrutiny Committee from the opposition.

Councillor Asif Khan nominated Councillor Dhindsa, which was seconded by Councillor Bell.

On being put to Council the nomination was AGREED.

RESOLVED –

1. that Council unanimously agrees that the Standards Committee is not politically balanced.
2. that the establishment of politically balanced committees be agreed as set out in the report.
3. that the establishment of non politically balanced committees be agreed as set out in the report and as agreed at the meeting.
4. that the appointment of members to the politically balanced committees, as set out in Appendix 1 to these minutes, be agreed.
5. that the appointment of members to the non politically balanced committees, as set out in Appendix 1 to these minutes, be agreed.
6. that the Chairs and Vice-Chairs to the politically balanced and non politically balanced committees, as set out in Appendix 2 to these minutes, be agreed.

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### **Appointment of Representatives of the Council on Outside Bodies**

Council received a report of the Democratic Services Manager including nominations to Council appointments on outside bodies and details of the Mayor's appointments.

The Mayor informed Council that since the publication of the report a vacancy had arisen on Watford Citizens Advice Bureau. She also advised that there was a vacancy on the Hertfordshire Community Covenant Group. The Hertfordshire Community Covenant was a commitment from public and private organisations in the county to support the active and retired Armed Forces community living and working in Hertfordshire. The Mayor asked members to contact her if they were interested in either position.

RESOLVED –

1. that Council appoints as its representatives on outside bodies those people listed in Appendix 3 to these minutes;
2. that Council notes the appointments made by the Mayor to those organisations listed in Appendix 4 to these minutes.



17 **Members' Performance Scheme - Self Assessments**

Council received a report of the Democratic Services Manager that outlined a Members' Performance Scheme; a key part of this involved Members completing self assessments. A summary of the assessments submitted for 2015/16 had been circulated separately. It was noted that all self-assessments would be published on the councillors' pages on the Council's website.

RESOLVED –

that Council notes the summary of the Members' self-assessments for 2015/16.

18 **Independent Members Remuneration Panel Terms of Office**

Council received a report of the Democratic Services Manager which asked for the extension of the terms of office for the current members of the Independent Members Remuneration Panel until 31 March 2018.

RESOLVED –

that Council approves to extend the terms of office for the four members of the current Independent Members Remuneration Panel to 31 March 2018.

Chair

The Meeting started at 6.30 pm, adjourned at 6.50 pm  
Reconvened at 7.30 pm and finished at 7.55 pm



## Committee Membership Appointments 2016/17

Committee	Lib Dem	Labour
<b>Politically Balanced Committees</b>	<b>Nominations</b>	<b>Nominations</b>
<b>Licensing</b>  15 seats 10 Liberal Democrat: 5 Labour	Keith Crout Joe Fahmy Kareen Hastrick Aga Dychton Anne Rindl Mark Hofman Robbie Laird Glen Saffery Derek Scudder Stephen Bolton	Mo Mills Jackie Connal Ahsan Khan Bilqees Mauthoor Matt Turmaine
<b>Development Management</b>  9 seats 6 Liberal Democrat: 3 Labour	Rabi Martins Stephen Johnson Iain Sharpe Mark Watkin David Barks Joanna Maestas	Nigel Bell Sohail Bashir Anne Joynes
<b>Overview &amp; Scrutiny</b>  9 seats 6 Liberal Democrat: 3 Labour	Tim Williams Joe Fahmy Kareen Hastrick Darren Walford Rabi Martins Anne Rindl	Jagtar Singh Dhindsa Asif Khan Nasreen Shah

## Committee Membership Appointments 2016/17

Committee	Lib Dem	Labour
<b>Politically balanced committees</b>		
<b>Budget Panel</b>  9 seats 6 Liberal Democrat: 3 Labour	David Barks Rabi Martins Robbie Laird Mark Hofman Glen Saffery Paddy Kent	Asif Khan Nigel Bell Ahsan Khan
<b>Outsourced Services Scrutiny Panel</b>  7 seats 5 Liberal Democrat: 2 Labour	Karen Hastrick Tim Williams Paddy Kent Anne Rindl Stephen Cavinder	Jagtar Singh Dhindsa Anne Joynes
<b>Council Functions</b>  7 seats 5 Liberal Democrat: 2 Labour	Aga Dychton Jane Johnson Darren Walford Mark Watkin Nikki Steele	Matt Turmaine Nasreen Shah
<b>Highways Forum</b>  6 seats 4 Liberal Democrat: 2 Labour	Stephen Cavinder Glen Saffery Iain Sharpe Amanda Grimston	Jagtar Singh Dhindsa Asif Khan

## Committee Membership Appointments 2016/17

Committee	Lib Dem	Labour
<b>Politically balanced committees</b>		
<b>Audit</b>  5 seats 3 Liberal Democrat: 2 Labour	Tim Williams Stephen Cavinder Derek Scudder	Bilqees Mauthoor Asif Khan
<b>Chief Officer Pay Panel</b>  5 seats 4 Liberal Democrat: 1 Labour	Jane Johnson Amanda Grimston Mark Watkin Stephen Bolton	Nasreen Shah
<b>Appointments Committee</b>  5 seats 4 Liberal Democrat: 1 Labour	Joanna Maestas Stephen Bolton Peter Taylor Keith Crout	Jagtar Singh Dhindsa
<b>Total allocation of seats per group</b>	<b>53</b>	<b>24</b>

## Committee Membership Appointments 2016/17

Committee	Lib Dem	Labour
<b>Other committees and advisory groups</b>		
<b>Standards committee</b>  5 seats (3 Lib Dem + 2 opposition)	Stephen Bolton Keith Crout Rabi Martins	Nigel Bell Jagtar Singh Dhindsa
<b>Major Projects Board</b>  7 seats (at least one from each Group)	Robbie Laird Peter Taylor Iain Sharpe Mark Hofman Joe Fahmy	Nigel Bell Bilqees Mauthoor
<b>Constitution Working Party</b>  7 seats (at least one from each Group)	Stephen Johnson Iain Sharpe Karen Hastrick Joanna Maestas	Nigel Bell Anne Joynes Asif Khan
<b>Planning Policy Advisory Group</b>  9 seats (at least one from each Group one of whom must be the Planning Portfolio Holder)	Stephen Johnson Robbie Laird Iain Sharpe Rabi Martins Stephen Bolton Joanna Maestas	Bilqees Mauthoor Anne Joynes Nasreen Shah

## Committee Membership Appointments 2016/17

Committee	Lib Dem	Labour
<b>Member Development Group</b>  10 seats (at least one from each Group)	Stephen Bolton Karen Collett Anne Rindl Stephen Cavinder Paddy Kent Aga Dychton Amanda Grimston	Bilqees Mauthoor Mo Mills Jackie Connal
<b>Housing Policy Advisory Group</b>  9 seats (at least one from each Group including the Portfolio Holder)	Stephen Johnson Robbie Laird Iain Sharpe Rabi Martins Glen Saffery Joe Fahmy	Bilqees Mauthoor Nasreen Shah Ahsan Khan
<b>Community Safety Partnership Task Group</b>  7 seats	Membership agreed by Overview & Scrutiny at first meeting	





## Chairs &amp; Vice Chairs 2016/17

Committee	Chair	Vice-chair
Licensing	Keith Crout	Joe Fahmy
Development Management	Rabi Martins	Stephen Johnson
Council Functions	Mark Watkin	Darren Walford
Overview & Scrutiny Committee	Kareen Hastrick	Jagtar Singh Dhindsa
Budget Panel	Asif Khan	Mark Hofman
Outsourced Services Scrutiny Panel	Tim Williams	Anne Rindl
Community Safety Partnership Task Group	Chair appointed at first meeting – to be a member of O&S	
Appointments Committee	Peter Taylor	
Audit Committee	Derek Scudder	Tim Williams
Highways Forum	Iain Sharpe	Amanda Grimston
Standards Committee	Keith Crout	Stephen Bolton
Chief Officer Pay Panel	Mark Watkin	Stephen Bolton
Major Projects Board	Iain Sharpe	Peter Taylor

**Chairs & Vice Chairs 2016/17**

Constitution Working Party	Kareen Hastrick	Iain Sharpe
Member Development Group	Karen Collett	Anne Rindl
Planning Policy Advisory Group	Iain Sharpe	Stephen Johnson
Housing Policy Advisory Group	Stephen Johnson	Iain Sharpe

## Watford Borough Council

Council Appointments of Representatives to Outside Organisations  
2016/17

<b>Organisation</b>	<b>Total number of reps</b>	<b>Period of Service</b>	<b>Appointments 2016/17</b>
East of England Local Government Association	1		Dorothy Thornhill
Hertfordshire County Council Health Scrutiny Committee	1	1 year	Kareen Hastrick
Herts Leaders' Group	1	1 year	Dorothy Thornhill
Local Government Association – General Assembly	1	1 year	Dorothy Thornhill
Local Government Association – Eastern Region Local Government Conference	1	1 year	Dorothy Thornhill
West Herts Crematorium Scrutiny Committee	1	3 years to 5/17	Derek Scudder



**Watford Borough Council**

Appointments by the Mayor of Representatives to Outside Organisations  
2016/17

<b>Organisation</b>	<b>Total number of reps</b>	<b>Period of Service</b>	<b>Appointments 2016/17</b>
Ashfield School Foundation	1	4 years	Shirena Counter
Bedford, Morison and Cordery Almshouse Charity	1	3 years to 5/17	Derek Scudder
Groundwork East (previously known as Groundwork Hertfordshire)	1	1 year	Anne Rindl
Hertfordshire Building Preservation Trust	1	1 year	Mark Watkin
Hertfordshire Police and Crime Panel	1	Not specified	Rabi Martins
	Substitute		Keith Crout
Hertfordshire Sustainability Forum	1	1 year	Anne Rindl
	1 Deputy	1 year	Peter Taylor
Hertfordshire Waste Management Group	1	1 year	Peter Taylor
Local Government Information Unit	1	1 year	Dorothy Thornhill

<b>Organisation</b>	<b>Total number of reps</b>	<b>Period of Service</b>	<b>Appointments 2016/17</b>
The Palace Theatre Ltd – Directors	2	4 years to 5/17 4 years to 5/17	George Derbyshire Alex Bottom
PATROL Adjudication Joint Committee	1	1 year	Iain Sharpe
Watford Borough Council and West Herts Golf Course Consultative Committee	4	1 year	Derek Scudder Darren Walford Peter Taylor Jagtar Singh Dhindsa
Watford Citizen's Advice Bureau	2	1 year	George Derbyshire vacancy
Wellspring Church (Watford)	3 (one to be an officer)	1 year	Stephen Bolton Aga Dychton
Watford Community Housing Trust	1	1 year	Peter Jeffree
West Herts Crematorium Joint Committee	1	3 years to 5/17	Karen Collett